

Description			
Date	10/23/2008	Location	Board of Health
Time	Speaker	Note	
6:38:42 AM		<i>Board Members Present</i> : Brian Leland, Robin Cory, Eric Bryson, Laura Larsson, Berk Knighton, Buck Taylor, Bill Murdock, and Gretchen Rupp <i>Members Excused</i> : Barbara Vaughn <i>Deputy County Attorney</i> : Chris Gray <i>Staff</i> : Sean Hill, Toni Lucker, Stephanie Nelson, Tim Roark Public:	
7:00:14 AM		Meeting called to Order Disclaimer for Audio Broadcasting	
7:00:23 AM		Public Comment on a Non-Agenda Item - None	
7:00:40 AM		Consent Agenda	
7:00:55 AM		Buck made some corrections to the October 9, 2008 Board Retreat minutes: Page 8 of the Board packet, under Goals, Health Status - list the Prevention Alliance and its members. Page 9, under Staff Recommendations, Objective 1.3, second sentence - change CORA to CORO	
7:02:26 AM		Berk made an addition to Page 8, under Goals, Environment - add Brian to the air subcommittee.	
7:02:42 AM	Motion	Buck made a motion to accept the consent agenda as distributed and amended.	
7:02:54 AM	Second	Eric seconded the motion. (Chris arrived.)	
7:03:34 AM	Vote	The motion passed unanimously. <u>Roll Call</u> : Brian Leland - yes Robin Cory - yes Eric Bryson - yes Laura Larsson - yes Berk Knighton - yes Buck Taylor - yes Bill Murdock - not present Gretchen Rupp - yes (Bill arrived.)	
7:04:10 AM		Regular Agenda	

7:04:17 AM		Fee Schedule Changes
7:04:29 AM		Tim discussed with the Board the proposed fee schedule changes for Chapters 1 and 2. The rates for services change reflect the number of hours actually spent on an activity with the goal of being revenue neutral. Health District Information Services (HDIS) is the software program used by the Department to track hours and activities.
7:07:50 AM		Board discussion on rate changes. The four-hour education class, ServSafe, has not been revenue neutral but will remain at the current rate so as not to present a financial barrier for attendees.
7:12:02 AM		Board discussion about travel time & expenses. Travel time is not captured because it is not considered a productive hour by the Finance Officer. Tim reported on the travel costs associated with trips to West Yellowstone. To become revenue neutral could create a barrier to the public if the fees are raised to incorporate travel costs on an individual purveyor.
7:14:25 AM		Stephanie Nelson discussed the upcoming legislative session & AMPHO's efforts to look at the fees that are in statute associated with public accommodations and food and to try to allow local jurisdictions to have more flexibility in determining what would be more equitable in providing services.
7:17:13 AM		Board discussion about its responsibility to the public to ensure safe food establishments and public accommodations. The county is reimbursed on average 24 cents on the dollar for performing restaurant inspections, which is in statute.
7:18:58 AM		Stephanie asked for Board direction regarding the proposed fee changes.
7:19:58 AM		More Board discussion on the fee changes.
7:21:27 AM		Board discussed notifying interested parties about the fee changes before making fee adjustments. Also discussed that one of the main Board objectives is to raise the fees to reflect the cost of services.
7:26:15 AM		The Board discussed whether to postpone this action until evidence that interested parties have been notified or to continue discussion at a later time.
7:27:29 AM	Motion	Bill made a motion that the Department meet with a number of restaurant owners representing a cross-section of new restaurants and existing restaurants, food establishments around the county about the proposed fee changes and report back to the Board the recommendations from the group.
7:27:51 AM	Second	Eric seconded the motion
7:28:01 AM	Amended	Include in the motion that the Department draft a press

	Motion	release.
7:28:12 AM	Second	Eric seconded the amended motion.
7:28:16 AM	Motion Restated	Bill made a motion to direct staff to meet with a number of new & existing food establishments, representing a cross-section of Gallatin County, to discuss the proposed rate increase changes with a press release prepared by the staff and report back to the full Board of Health the recommendations of the working group.
7:29:01 AM	Discussion	Board discussed whether to add other regulated establishments to the motion, i.e. motels, bed & breakfast. Tim suggested modifying the motion to say "all licensed establishments".
7:29:38 AM	Amended Motion	The motion is modified to say all licensed establishments. Bill made a motion to direct staff to meet with a number of all licensed establishments, representing a cross-section of Gallatin County, to discuss the proposed rate increase changes with a press release prepared by the staff and report back to the full Board of Health the recommendations of the working group.
7:30:43 AM	Vote	The motion passed unanimously. <u>Roll Call :</u> Brian Leland - yes Robin Cory - yes Eric Bryson - yes Laura Larsson - yes Berk Knighton - yes Buck Taylor - yes Bill Murdock - yes Gretchen Rupp - yes
7:30:57 AM		Budget Amendment
7:31:09 AM		Stephanie presented the budget amendments for Maternal Child Health Fund, Communicable Disease, Cancer Prevention and Public Health Emergency Preparedness.
7:33:23 AM		Stephanie noted some corrections to page 20 and 22 of the Board packet.
7:36:25 AM	Motion	Buck made a motion to accept the amended budget to be forwarded to the County Commission for ultimate approval with the corrections
7:36:45 AM	Second	Robin Cory seconded the motion.
7:36:50 AM	Vote	The motion passed unanimously.

		<p><u>Roll Call</u> :</p> <p>Brian Leland - yes</p> <p>Robin Cory - yes</p> <p>Eric Bryson - yes</p> <p>Laura Larsson - yes</p> <p>Berk Knighton - yes</p> <p>Buck Taylor - yes</p> <p>Bill Murdock - yes</p> <p>Gretchen Rupp - yes</p>
7:37:10 AM		2009 Work Plan
7:37:39 AM		Stephanie requested feedback or any changes to what was captured at the Retreat regarding the work plan. The idea is to take the work plans to the individual committees for creating substance. The subcommittee meetings will be appropriately noticed.
7:38:16 AM		<p>The Board discussed a re-write to Objective 3.2 under System Improvement and Governance, Goal 3 for clarity. The Board decided to replace the word "efficacy" with "effort":</p> <p><i>Objective 3.2 - Oversee & support the effort to improve public health emergency response.</i></p>
7:39:22 AM		Stephanie will contact the committees in order to schedule meetings.
7:39:48 AM		DPHHS Presentation on State Initiatives
7:39:53 AM		Stephanie introduced Jane Smilie, Administrator, Public Health & Safety Division of Department of Public Health & Safety and Dr. Steve Helgersen, State Medical Officer, Public Health & Safety Division of Department of Public Health & Safety.
7:40:07 AM		Jane distributed a notebook, ' <u>Changing Times - The Importance of Public Health</u> ' and Steve distributed information on influenza prevention in healthcare settings from which they presented various initiatives of interest to local Boards of Health.
8:58:45 AM		Health Officer Updates
8:59:08 AM		Stephanie reminded the Board that the November & December Board of Health meetings will be held on the third Thursday of the month.
8:59:24 AM		The quarterly budget report will be on next month's agenda.
8:59:40 AM		Committee meeting dates will be scheduled.
8:59:54 AM		Tim & LWQD have been approached about discussions on the Idaho Pole Site. The Board will be updated on the status at a later date.

9:00:11 AM		An Open House is being planned for the new Health Department building. The tentative date is November 13 and will be confirmed.
9:00:30 AM		A copy of the updated county personnel manual was provided to the Board chair for review.
9:01:31 AM		Jane acknowledged Chris Gray's efforts with the statute modernization project and noted Tim's involvement with the Food & Consumer Safety group working on statutory changes.
9:02:21 AM		Meeting is adjourned.